

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD  
ON WEDNESDAY, FEBRUARY 20, 2019 AT 6:00 P.M. IN THE CITY COUNCIL  
CHAMBERS**

**MAYOR:** Tonita Gurulé-Girón

**COUNCILORS:** Barbara A. Casey  
David G. Romero  
Vincent Howell  
David A. Ulibarri, Jr.

**ALSO PRESENT:** Ann Marie Gallegos, Interim City Manager  
Danielle Sena, Recorder  
Esther Garduno Montoya, City Attorney  
David T. Bibb, Sergeant at Arms

**CALL TO ORDER**

**ROLL CALL**

**MOMENT OF SILENCE**

Councilor Howell asked that we all keep in mind the many residents that were hurting a lot and to keep in our thoughts, the family that just endured the tragedy of a fire.

**APPROVAL OF AGENDA**

Councilor Casey made a motion to amend the agenda, moving XVI. Executive Session before Business Item #7. Councilor Romero seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
Vincent Howell	Yes	David G. Romero	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

Councilor Casey made a motion to approve the agenda as amended. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Vincent Howell	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

### **APPROVAL OF MINUTES**

Councilor Casey made a motion to approve the minutes for January 9th and January 16th, 2019, with amendments. Councilor Howell and Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Vincent Howell	Yes
David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

### **MAYOR'S APPOINTMENTS/REPORTS**

Mayor Gurulé-Girón advised there were no appointments/reports at this time due to length of presentations.

### **MAYOR'S RECOGNITIONS/PROCLAMATIONS**

Mayor Gurulé-Girón advised there were no recognitions/proclamations at this time due to length of presentations.

### **PUBLIC INPUT**

Oliver L'Esperance spoke regarding the concerns of citizens on the relocation of the Samaritan House to 501 7th Street, he informed they were in the process of starting a petition and asked the City's assistance in having a public meeting where the voices of the community could be heard regarding the relocation.

Mayor Gurulé-Girón advised that she would direct City staff to coordinate a Town Hall meeting in that area.

Marshall Poole, AWC Board member gave a detailed report regarding the Animal Welfare Coalition shelter for the month of January 2019. He also informed that the “dead on arrival” animals needed to be cremated for safety and health reasons and the crematory owned by the City on shelter property was not functioning and needed to be repaired and requested that the purchase order be completed. He asked that they be informed of anything they needed to do in order to complete that process so they may offer that service to the community as well.

Mr. Poole thanked Mayor Gurulé-Girón for signing a letter in support of Senate Bill 367 which collected revenue from pet food manufacturers for the labels of pet food they want to sell in New Mexico, which would generate funds for spay and neuter services throughout the state and rural shelters such as ours.

Mariano Ulibarri spoke briefly on his support in the upcoming presentation which would be given by Elizabeth Mohanna regarding the PRISM club and mentioned the revival of the Parachute Factory’s most successful events, “Fix It, Friday” which began in 2013 with the Vietnam Veterans of America. He advised it was to help others in fixing items that needed repair and would take place every last Friday of the month, at NMHU (Engineering Building), 916 11th Street.

Susie Tsyitee spoke on behalf of the Las Vegas Arts Council Board and thanked Mayor and Council for the positive working relationship they had with Virginia Marrujo and Angie Lyster.

Tina Gonzales spoke on behalf of the Fiesta Committee and herself, stating they had a good working relationship with Virginia Marrujo and Angie Lyster. She advised she supported Virginia Marrujo and hoped that she would be appointed as Community Development Director.

Lalo Sanchez spoke on several issues regarding the Utilities Department accusing him of having water leaks on his property. He stated it was not fair that he should be paying excessive amounts in utility water bills and was working on putting this to an end.

## **PRESENTATIONS**

Police Chief David Bibb made a presentation on the Promotion to Police Lieutenant positions. He recognized the promotions to Police Lieutenant positions to Jason Gage and Alan Pacheco.

Police Chief David Bibb presented the Promotion to Police Sergeant positions. He recognized the promotions to Police Sergeant positions to Dillon Encinias, David Lautalo and Elias Rael.

Police Chief David Bibb kindly asked to change the order of the presentations and presented the City of Las Vegas Field Training Officers (FTO) as follows: David Trujillo, David Barela, Dillon Encinias, Jason Gage, Andrea Gutierrez, David Lautalo, Michael Lopez, Conrad Mares, Caleb Marquez, Joseph Mascarenas, Michael Ortega, Elias Rael, Monica Vigil and Daniel Casados.

Police Chief David Bibb advised that Retired Commander Juan Gonzales recognized, nominated and recommended Jason Gage and Darin Romero for a life saving medal when they performed extraordinary actions to save the life of a person that would have likely died if not for their actions. He presented Certificates & Life Saving Medals to them for their courageous actions during an emergency situation and unselfish devotion to the LVPD and the citizens of Las Vegas, New Mexico.

Mayor Gurulé-Girón thanked Police Chief Bibb, Deputy Chief Gallegos and Commander Padilla. She commended Mr. Gage and Mr. Romero for their remarkable actions on saving a life, that it was a privilege and honor to have the entire Las Vegas Police Department representing the City.

Leo Maestas with Office of Emergency Management gave a detailed powerpoint presentation regarding Mass Casualty Incident Plan.

Interim City Manager Gallegos advised that the adoption of the Resolution for the Mass Casualty Incident Plan would be brought under Business Item #1.

President Sam Minner, New Mexico Highlands University gave a detailed presentation regarding the following:

- Gene Torres Golf Course-Deficit, Partnerships with other entities for improvement and possibility of land development.
- Traffic Flow- Wayfinding on University and National Streets

**-Town Gown Commission-Group establishment between the university and town municipality in order to work together effectively on issues.**

Mayor Gurulé-Girón asked President Minner, in regards to his presentation, had he received any public input that was opposed to his presentation.

NMHU, President Minner stated that he had not received any opposition and advised that they had a large community meeting regarding the golf course, with good participation and positive interaction. He stated in terms of the redevelopment plan, Highlands was not directly involved with the plan and only were interviewed along with many other people and was not sure if the City sponsored any community forums.

Mayor Gurulé-Girón advised that they had and added that one of Mr. Minner's concerns raised was something that might not be in the actual plan at this time and they would have to revisit the current plan submitted and was a few months old and that she believed that there were some other issues raised this evening, that were no longer in the plan.

NMHU President Minner, reiterated that what he was reading, was the number one recommendation in the redevelopment plan, which was a few months old and stated that that was not something he was pushing. He stated that he stood ready to partner with the City if they were interested in pursuing it, and if it was the City's will to look into it, then he would do anything in his power to help.

Councilor Casey stated that of President Minner's goals, number two "Wayfinding" was her favorite and wished it would have been implemented back when she was a student at NMHU due to an incident that occurred. She stated that the pedestrian mall was a good thing to have.

Brief discussion took place on several issues regarding safety in the area of National Avenue, wayfinding and revenue for potential housing for professionals, that would contribute to the GRT.

Councilor Howell advised that if the Governing Body would decide to make a decision on Mr. Minner's proposal, he would personally support it. He stated it was important that the community focus more on the golf course and had the idea of businesses offering membership packets for the golf course as a way to raise revenue.

President Minner stated they had been looking into that, with some interest shown which was encouraging although that his motivation was not to make money off of the golf course and that it would be a good thing to have creative partnerships to bring more attention to the golf course. He stated that his interest was to come out even on the budget.

Councilor Romero advised that he agreed with some of President Minner's proposals and that the Mayor was the individual that had the discretion to create the committees which was an important step in addressing some of the proposals. He stated it was important to build communication with Highlands University in developing goals and plans and thought it was time to put the many ideas into action.

Mayor Gurulé-Girón advised that she appreciated Councilor Romero's recommendation and would look into that and she would review every piece of paperwork that would come through her office in regards to the plan. She advised that she would ensure it was consistent with the plan, that the life expectancy of the plan was still there and that there was nothing that would deviate from the current plan. She added that they would acquire public input and hold town hall meetings.

Mayor Gurulé-Girón advised that creating a committee would have to be a culmination of the committee of the entire City that would fairly represent each single ward without political affiliation or influence. She made the recommendation of the City Manager, City Attorney, Community Development Director and herself to be involved in the Town Hall meetings in order to be fully apprised.

President Minner asked if the Metropolitan Development Plan had been updated.

Mayor Gurulé-Girón advised that that was the most current plan, which she reviewed and did not completely agree with the plan although believed there was hope and believed that there was something in the plan that would move the City forward. She thanked President Minner for all he had been doing for Highlands University.

Elizabeth Mohanna and New Mexico Highlands University students gave a presentation regarding the PRISM club, informing that the 1st Las Vegas, New Mexico Pride Parade would take place on Saturday, April 27, 2019.

Mayor Gurulé-Girón wished them the best and advised if the City could do anything to support them, they would.

Councilor Casey asked if there would be other events taking place, other than the parade.

Highlands University student advised that after the parade, they would have performers at the Plaza Park Gazebo.

Councilor Howell advised that it would be a great educational opportunity for the community.

Mr. Ed Toms with AECOM gave a detailed powerpoint presentation on the Peterson Dam Project.

Councilor Howell stated that the funding costs were based on the year 2015 and asked what the percentage increase would be for the current costs regarding Peterson Dam and asked what the life expectancy of the new dam would be.

Mr. Toms advised it would be about a 12% increase and with the new technology on concrete, the life of the dam would be 100+ years.

### **CITY MANAGER'S REPORT**

Community Development Code Enforcement Officer Jeremiah Gutierrez gave a detailed powerpoint presentation regarding property issues being addressed in the City of Las Vegas.

Councilor Romero asked how long Code Enforcement was giving the tenants on Bridge Street regarding repainting the historic building, discussed on the presentation.

Interim Community Development Director Marrujo advised that they had been working on it for a couple of weeks and that it was only a matter of getting J & E and the property owner to meet the DRB regarding painting requirements.

Councilor Casey advised that she had asked several times about properties that had been reported since last May and nothing was being done and she had received complaints from constituents regarding no work being done on these

properties, being 3rd Street, 6th Street and also 1st Street which was reported as having a cow in the backyard and burning tires on that property. She asked Mr. Gutierrez to please go back to Levy's records and research those properties.

Community Development Interim Director Marrujo advised that they had been moving forward with the 6th street property that had been brought to Council and was ready for abatement.

Councilor Romero asked what the plan was for Code Enforcement in being proactive regarding the properties that were not being called in. He suggested that the plan include prioritizing the properties as they were used.

Interim Community Development Director Marrujo advised that the Mr. Gutierrez when able, drove throughout the City assessing buildings, businesses, residences and vacant lots and was eager to address issues before the summer, as that is the time rodents would be present, which would add to the problem.

Discussion took place regarding the status of the properties Tilden Ave., the property near Las Vegas Police Department and 6th Street.

Councilor Ulibarri, Jr. asked how the property list was prioritized and stated that the the properties that he had brought with concerns, were not included in the list and that not much work was done on those properties. He asked if information on properties that were being addressed could be provided to them, so they could be informed as to what was being done by ward.

Ms. Marrujo advised that Mr. Gutierrez was continuing where Mr. Lujan left off and was addressing the properties with files on them first although he was trying to patrol different areas and wards. She advised they would provide the property information which would include wards.

Councilor Howell welcomed Jeremiah Gutierrez as Code Enforcement Officer and asked if the area of 12th Street near Leo's Glass could be looked at, as there were two abandoned cars in that area. He also asked if an abandoned house with overgrown weeds and vermin on Peggy Lane could be addressed.

Mayor Gurulé-Girón asked Ms. Marrujo that she provide a copy of the presentation to Council and informed Council that in the future to please address issues in their wards under Councilor's Reports.

Virginia Marrujo advised that she and Film/Event Planner Angie Lyster had attended the Film & Television Hall of Fame recently and that the City of Las Vegas was inducted into the Hall of Fame for the entire aspects of film.

Mayor Gurulé-Girón thanked the Community Development Department for their accomplishments and hard work.

Virginia Marrujo informed that Las Vegas Day/Night was upcoming on Thursday February 28, 2019, Las Vegas Day beginning at 10 am-3 pm. She advised that letters had been sent out to Legislators, the Governor and Lt. Governor and added that there would be several speakers at Las Vegas Night, including 3 Mayors. Ms. Marrujo informed there would be other entities there representing Las Vegas and stated that entertainment would include dancers, both Mariachis, Gabriel Serna and Gonzalo, closing out the event.

Councilor Romero stated that he knew the Lt. Governor had been invited and asked if the Attorney General and the State Auditor would be there.

Ms. Marrujo advised that the Lt. Governor would be there and would be speaking.

Councilor Romero advised he knew our Mayor and the Mayor of Pecos would be there and asked who the third Mayor was.

Ms. Marrujo stated that the Mayor of Wagon Mound would also be attending.

Utilities Director Maria Gilvarry reported that the Cabin Site Water Tank passed the final inspection and staff was in the process of filling the tank and that they were working during overnight (low demand hours) as to not impact our customers and would have a better idea in a few days as when the tank would be filled.

Ms. Gilvarry reported that a recent water leak started the day before, that the Utilities Department tried isolating it and were able to patch it although did not completely stop the leak. She advised they continued to try to isolate and stop water flow although it became too cold and late causing equipment to freeze and caused safety issues for staff and were sent home, leaving it with only a partial patch. Utilities Director Gilvarry advised that the next morning they found the rogue valve under a pile of railroad ties, isolated and repaired it and were able to restore the Cabin Site supplemental tank.

Ms. Gilvarry advised that water lines have failures and challenges with looking for valves and advised she was working on establishing a valve/hydrant crew in order to be dedicated to exercising, locating, uncovering and repairing/replacing valves and hydrants. She advised that the goal was to GPS all valves and hydrants in order to locate them as opposed to referring to old maps or recollection.

Ms. Gilvarry reported that the City's contracted manager was able to receive assistance regarding the restoration of pump house at Camp Luna, even if there would be a loss of water, the pumps would kick on to provide water from Luna Tank to the Camp Luna residents.

Councilor Romero stated that he received a call from school maintenance with frustration regarding the water outage and asked who in the City puts out the public notice or notifies the schools staff about the water issues. He thought it would be good to get with the schools to discuss the point of contact in order to avoid confusion and lack of information.

Ms. Gilvarry informed that she advises her staff as to when to put out a Public Service Announcement and that they notify entities that will be more impacted and advised that the Maintenance Supervisor of West Las Vegas was notified, knowing it would be more impacted than East Las Vegas. She stated that the Administration Offices were also contacted, that the PSAs go out through the radio station, posted on the website and they address phone calls as they come in.

### **FINANCE REPORT**

Interim Finance Director Tana Vega gave a presentation on the Finance Report for the month ending January 31, 2019, (58% of year lapsed). She reported the General Fund revenue was at 59% and the expenditures were at 47%. Interim Finance Director Vega informed that the Enterprise Funds revenue came in at 55% and expenditures were at 47%. Ms. Vega reported the Recreation Department revenue was at 42% and expenditures came in at 43%.

Brief discussion took place regarding Recreation Center revenues and positive cash balances.

### **CONSENT AGENDA**

The Consent Agenda was read by Deputy Clerk Danielle Sena as follows:

1. Approval for Out of State Travel to Phoenix, Arizona for two police personnel to attend Police Internal Affairs Training on April 7-13, 2019.
2. Approval for Out of State Travel to Longmont, Colorado for an Animal Control Officer to attend the Training Academy on animal care and cruelty investigation training on April 8-12, 2019.
3. Approval of Resolution No. 19-08 assuring the availability of matching funds for the participation in the New Mexico Department of Transportation Municipal Cooperative Agreement (COOP), in the amount of \$75,000.00 which is 25% of total estimated project cost of \$300,000.00 for phase 3 of 5.

Resolution 19-08 was presented as follows:

**CITY OF LAS VEGAS  
RESOLUTION NO. 19-08**

A contract funding resolution to the New Mexico Department of Transportation.

**WHEREAS**, the City of Las Vegas received an invitation from the New Mexico Department of Transportation, District IV, Las Vegas New Mexico to participate in the 2019/2020 Cooperative Agreement Funding Program, and;

**WHEREAS**, the City of Las Vegas is responding to the invitation by submitting a project proposal to New Mexico Department of Transportation, District IV, and;

**WHEREAS**, the City of Las Vegas will budget up to \$75,000.00, in the appropriate budget cycle to provide matching funds at a percentage of 25% of the total cost of the project, which is estimated at \$300,000.00, and;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the City of Las Vegas, that I, Tonita Gurule-Giron, Mayor, hereby authorize the submission of an application to the New Mexico Department of Transportation for the plan, design and construction of roadway improvements to Keen Street from Grant Street to West National Avenue and from West National Avenue to South Pacific Street within the City of Las Vegas, and hereby commit to the funding of such projects as specified in the application.

**PASSED, ADOPTED, AND APPROVED THIS \_\_\_\_ DAY OF FEBRUARY, 2019**

**ATTEST:**

\_\_\_\_\_  
Tonita Gurule-Giron  
Mayor

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Casandra Fresquez, City Clerk

4. Approval of Resolution No. 19-09 assuring the availability of matching funds for the participation in the New Mexico Department of Transportation Municipal Arterial Program (MAP), in the amount of \$125,000.00 which is 25% of the total estimated project cost of \$500,000.00 for phase 2 of 5.

Resolution 19-09 was presented as follows:

**CITY OF LAS VEGAS  
RESOLUTION NO. 19-09**

A contract funding resolution to the New Mexico Department of Transportation:

**WHEREAS**, the City of Las Vegas received an invitation from the New Mexico Department of Transportation, to participate in the 2019/2020 Municipal Arterial Program (MAP), and;

**WHEREAS**, the City of Las Vegas is responding to the invitation by submitting a project proposal to the New Mexico Department of Transportation, for the 2019/2020 fiscal year, and;

**WHEREAS**, the City of Las Vegas will budget \$125,000, in appropriate budget cycle to provide matching funds at a percentage of 25% of the total cost of the project, which is estimated at \$500,000.00, and;

**WHEREAS**, the Scope of Work is intended for the design and construction of milling, repaving, drainage improvements, and miscellaneous improvements to Mountain View Drive as part of the Phase II Improvements and;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the City of Las Vegas, that I Tonita Gurule-Giron, Mayor, hereby authorize the submission of an application to the New Mexico Department of Transportation for the road improvements along Mountain View Drive, and hereby commit to the funding of such projects as specified in the application.

PASSED, ADOPTED, AND APPROVED THIS \_\_\_\_ DAY OF FEBRUARY, 2019.

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Tonita Gurule-Giron, Mayor

ATTEST:

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Casandra Fresquez, City Clerk

Councilor Casey made a motion to approve the Consent Agenda as read into the record. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Barbara A. Casey	Yes
David A. Ulibarri, Jr.	Yes	Vincent Howell	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

### **BUSINESS ITEMS**

1. Approval/Disapproval of Resolution No. 19-12, mass casualty incident planning process and adoption of the San Miguel County/City of Las Vegas Mass Casualty Incident Plan.

Leo Maestas from the Office of emergency Management advised that a Resolution approving participation in the mass casualty incident planning process and adoption of the San Miguel County/City of Las Vegas Mass Casualty Incident Plan.

Councilor Romero made a motion to approve of Resolution No. 19-12, mass casualty incident planning process and adoption of the San Miguel County/City of Las Vegas Mass Casualty Incident Plan. Councilor Howell seconded the motion.

Resolution 19-12 was presented as follows:

#### **CITY OF LAS VEGAS RESOLUTION NO. 19-12**

##### **A RESOLUTION APPROVING PARTICIPATION IN THE MASS CASUALTY INCIDENT PLANNING PROCESS AND ADOPTION OF THE SAN MIGUEL COUNTY/CITY OF LAS VEGAS MASS CASUALTY PLAN**

**WHEREAS**, the City of Las Vegas Government desires to prepare and mitigate for such hazards and seeks to promote the health, and general welfare of the jurisdiction and the safe, orderly and healthful development of the jurisdiction, and

**WHEREAS**, the City of Las Vegas Government worked with local stakeholders and other participating jurisdictions to develop a Mass Casualty Incident Plan; and,

**WHEREAS,** the New Mexico Department of Health and Emergency Preparedness supports Local Mass Casualty Incident Planning and encourages local government to participate in the jurisdiction mass Casualty Incident Planning process; and

**WHEREAS,** the staff recommends that the City of Las Vegas Government approve the Mass Casualty Incident Plan; and

**WHEREAS,** the City of Las Vegas Government deems it in the public interest to approve this plan; and

**NOW THEREFORE, BE IT RESOLVED,** by the City of Las Vegas Government that this plan be approved.

City of Las Vegas:

Contractor:

\_\_\_\_\_  
Tonita Gurulé-Girón, Mayor

\_\_\_\_\_

ATTEST:

Approved as to Legal Sufficiency Only:

\_\_\_\_\_  
Casandra Fresquez, City Clerk

\_\_\_\_\_  
Esther Garduno-Montoya, City Attorney

Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Vincent Howell	Yes
Barbara A. Casey	Yes	David G. Romero	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

## 2. Approval/Disapproval of Resolution No. 19-10, Budget Adjustment.

Interim Finance Director Tana Vega advised that the City of Las Vegas was requesting increases to the FY2019 Budgeted revenues and expenditures, transfers to and from within various funds of the FY2019 Budget, specifically the Police Department had collected monies in overtime paid out from the movies, Walmart and a grant from the US Marshal's office.

Councilor Howell asked if Walmart paid the City, due to him not seeing a check.

Interim Finance Director Vega advised yes, they had paid the Officers overtime for Black Friday.

Councilor Casey made a motion to approve of Resolution No. 19-10, Budget Adjustment. Councilor Howell seconded the motion.  
Resolution 19-10 was presented as follows:

**STATE OF NEW MEXICO  
MUNICIPALITY OF CITY OF LAS VEGAS  
RESOLUTION NO. 19-10**

**WHEREAS**, The Governing Body in and for the Municipality of Las Vegas, State of New Mexico has developed a budget adjustment request for fiscal year 2018-19, and

**WHEREAS**, said budget adjustments were developed on the basis of increases in revenues, expenditures and transfers (in) out through cooperation with all user departments, elected officials and other department supervisors, please see attached schedule; and

**WHEREAS**, the City of Las Vegas is in need of making budget adjustments in the 2018-19 fiscal year budget; to include an increase of \$13,885.00 in revenues and expenditures for overtime salaries collected from miscellaneous overtime reimbursements for security for movies and Wal-Mart's Black Friday event; increase of \$1,565.00 in revenues and various expenditures in Fund PD Awards received from two donors; increase of \$2,517.00 in revenues and expenditures in Seizures & Donations Fund received for forfeited funds received from the District Attorney's office; increase of \$8,000.00 in revenues and expenditures for a US Marshal grant for the purpose of overtime salaries;

**WHEREAS**, it is the majority opinion of this governing body that the budget adjustment request be approved and meets the requirements as currently determined for fiscal year 2018-19;

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Municipality of the City of Las Vegas, State of New Mexico hereby approves the budget adjustment request herein above described and respectfully requests approval from the Local Governing Division of the Department of Finance and Administration.

RESOLVED: In session this 20th day of February, 2019

\_\_\_\_\_  
Tonita Gurule-Giron. Mayor

ATTEST:

Casandra Fresquez, City Clerk

REVIEWED AND APPROVED AS TO LEGAL SUFFICIENCY ONLY:

\_\_\_\_\_  
Esther Garduno Montoya, City Attorney

Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Barbara A. Casey	Yes
David A. Ulibarri, Jr.	Yes	Vincent Howell	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

3. Approval/Disapproval of Resolution No. 19-11 authorizing and approving submission of an application for financial assistance and project approval to the new Mexico Finance authority (NMFA) to update the City of Las Vegas Comprehensive Master Plan.

Grants Writer/Administrator Robert Archuleta advised that the City of Las Vegas on behalf of the Governing Body intends to submit the application to the New Mexico Finance Authority to develop a planning document to develop a long-range plan for the benefit of the Governmental Unit and its citizens for a Comprehensive Master Plan. Mr. Archuleta added that the application was complete with all documents required and advised that the monies would be released in March, which would put them ahead of the game. He stated that they would drive to Santa Fe to drop off the application in hopes of being the first municipality to do so.

Mayor Gurulé-Girón thanked Grants Writer/Administrator Archuleta for all he did for the City and stated she knew he had been receiving requests for public input information from the Community Development Department and thanked him for his exceptionally instrumental manner in preparing every piece of documentation regarding those requests. She stated he was doing a good job in preparing NMFA and Legislative documents as well.

Councilor Romero commended Mr. Archuleta on his professionalism and sense of urgency to complete applications, projects and grants that will benefit the City and thanked him for information he had previously needed.

Discussion took place regarding the requirements of applying for the CDBG grant.

Councilor Howell requested that Council be notified of upcoming CDBG public meetings.

Interim City Manager Gallegos advised they would probably hold 2-3 public meetings and would inform Council as to when they would take place.

Councilor Casey thanked Mr. Archuleta for being proactive, planning ahead and for the incredible amount of research he did. She added that his work that had come before Council, was impeccable.

Councilor Howell agreed with Councilor Casey, in regards to Mr. Archuleta's work.

Councilor Ulibarri, Jr. thanked Mr. Archuleta for a job well done and mentioned that the streets on the West side had not been addressed and hoped that he could assess them soon.

Councilor Casey made a motion to approve of Resolution No. 19-11 authorizing and approving submission of an application for financial assistance and project approval to the New Mexico Finance Authority (NMFA) to update the City of Las Vegas Comprehensive Master Plan. Councilor Ulibarri, Jr. and Councilor Howell seconded the motion.

Resolution 19-11 was presented as follows:

City of Las Vegas, NM  
Resolution No. 19-11

A RESOLUTION AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY (NMFA)

ADOPTING THE FY 2019 "SUBMISSION OF AN APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY TO UPDATE THE CITY OF LAS VEGAS' COMPREHENSIVE MASTER PLAN"

WHEREAS, the City of Las Vegas, is a duly organized Municipality and is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-6.4 through 6-21-31, NMSA 1978 ("Act"); and

WHEREAS, the NMFA is authorized pursuant to the Act, particularly Section 6-21-6.4 of the Act, to make grants from the local government planning fund (the "Fund") creation; administration; purposes, to develop such projects like long-term master plans; and

WHEREAS, pursuant to the Act, the NMFA has developed an application procedure whereby the Governing Body may submit an application ("Application") to the Finance Authority for planning grant financial assistance from the Fund; and

WHEREAS, the City of Las Vegas, desires to submit an Application for financial assistance from the Fund for a Planning Document, as defined in the Rules Governing the Local Government Planning Fund currently in effect to benefit the City of Las Vegas and its citizens; and

WHEREAS, the City of Las Vegas intends to submit the Application to the NMFA to develop a planning document to develop a long-range plan for the benefit of the Governmental Unit and its citizens; and

WHEREAS, the City of Las Vegas intends to plan, develop, and implement a Comprehensive Master Plan for the benefit of the City of Las Vegas and its citizens; and

WHEREAS, the application prescribed by the NMFA to finance the Comprehensive Master Plan in whole or in part with financial assistance from the Fund has been completed, submitted to, and reviewed by the Governing Body; and

WHEREAS, Resolution No. 19-11 approving submission of the completed Application to the NMFA for its consideration and review, is a required part of the Application process.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF LAS VEGAS GOVERNING BODY:

1. The City of Las Vegas has endorsed and approved the application for financial assistance request to the New Mexico Finance Authority, Local Government Planning Fund to support the development of a Comprehensive Master Plan.
2. The completed application is hereby approved and confirmed by the Governing Body of the City of Las Vegas and the grant application will be submitted to NMFA to seek financial assistance from the Local Government Planning Fund.
3. Resolution No. 19-11 shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED THIS \_\_\_\_\_ day of February \_\_\_\_\_, 2019  
CITY OF LAS VEGAS

\_\_\_\_\_  
Mayor Tonita Gurulé-Girón  
(Seal)

ATTEST:

\_\_\_\_\_  
Casandra Fresquez, City Clerk

Esther Garduño-Montoya, City Attorney  
(for legal sufficiency only)

Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	Vincent Howell	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

4. Approval/Disapproval to award Request for Proposal #2019-07 to Souder, Miller & Associates for water and wastewater treatment plant operations and management services.

Utilities Director Maria Gilvarry advised that this proposal would assist the City with management of the water and wastewater treatment plants as needed. Ms. Gilvarry added that proposals were published on January 25, 2019 and opened on February 12, 2019 with two bidders being Jacobs and Souder Miller, both proposals were evaluated by the board and the recommendation was for Souder, Miller & Associates.

Lengthy discussion took place regarding training, testing and recruiting Level IV Operators.

Councilor Casey made a motion to approve to award Request for Proposal #2019-07 to Souder, Miller & Associates for water and waste water treatment plant operations and management services. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Barbara A. Casey	Yes
David A. Ulibarri, Jr.	Yes	Vincent Howell	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

5. Approval/Disapproval to award Request for Proposal #2019-07 to The Electric Horseman, Inc. for commercial electrical services.

Utilities Director Gilvarry advised that this proposal would assist the City with commercial electrical services as needed. She informed that at the time of issues at the water plant, they realized that they were in need of many electrical services and did not have time to go through the normal procurement process and went through the emergency process with explanation as to why. She advised that the request for proposal was published on January 25, 2019 and opened on February 12, 2019, with only one bidder, Electric Horseman, Inc. who had worked on several other projects before with the City, was a quality company and met all qualifications.

Councilor Romero stated that Electric Horseman, Inc. was a great company, did great work, with good service and asked if there was a priority based system in case of emergencies.

Utilities Director Gilvarry advised that the Electric Horseman, Inc. had multiple employees who would be available and the company knew to put the City as priority when it came to water or wastewater issues.

Councilor Howell asked how long the contract was for, if it was only as needed and why was there only one bidder.

Utilities Director Gilvarry advised that the contract was up to 4 years, renewable every year, it was on an as needed basis and she did not know why there was only one bidder.

Councilor Howell made a motion to approve to award Request for Proposal #2019-08 to The Electric Horseman, Inc. for commercial electrical services. Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	Vincent Howell	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

6. Approval/Disapproval to award Request for Proposal #2019-09 to Hays Plumbing & Heating, Inc.

Utilities Director Gilvarry advised that this proposal would assist the City with commercial plumbing services as needed and that the proposal was published on January 25, 2019 and opened on February 12, 2019, with a sole bidder being Hays Plumbing & Heating, Inc. and met all qualifications.

Ms. Gilvarry disclosed that her son was employed with Hays Plumbing & Heating, Inc., that he had been hired a few years ago, as a laborer.

Mayor Gurulé-Girón thanked Ms. Gilvarry for disclosing that information.

Councilor Howell made a motion to approve to award Request for Proposal #2019-09 to Hays Plumbing & Heating, Inc. Councilor Casey and Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Vincent Howell	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

### **EXECUTIVE SESSION**

Councilor Casey made a motion to go into Executive Session for the purpose to discuss personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and for the purpose of discussing matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978.

Mayor Gurulé-Girón asked Councilor Casey, if the personnel matters discussion pertained to the Community Development Director position.

Councilor Casey stated that that was correct.

Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

Vincent Howell	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	David G. Romero	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

Councilor Casey made a motion to reconvene into regular session from Executive Session to discuss personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and to discuss matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978. She advised that no action or votes were taken. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
Vincent Howell	Yes	David G. Romero	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

7. Approval/Disapproval to appoint Virginia Marrujo as the Community Development Director.

Interim City Manager Ann Marie Gallegos advised as per the city of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.07 Departments. C. The city manager shall appoint department directors, subject to approval by the Governing Body.

Councilor Casey made a motion to disapprove to appoint Virginia Marrujo as Community Development Director. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	No	Vincent Howell	Yes
Barbara A. Casey	Yes	David G. Romero	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.

## **COUNCILORS' REPORTS**

Councilor Romero took the opportunity to thank Recreation Department Manager Sonia Gomez for all the good work she was doing in maintaining the operations of the Recreation Center.

Interim City Manager Gallegos stated to Councilor Romero that the list of the nonprofits funded in the last 2 years was completed by Tana Vega although she had already left the meeting. She informed him that there were 3 nonprofits funded in the last 2 years, which were: Mainstreet, IBA and Samaritan House.

Councilor Romero requested that it be emailed to him and added that the reason he asked was that there was concern and confusion regarding funding for EDC.

Mayor Gurulé-Girón advised that statutorily, the City had to fund Mainstreet (\$35,000.00), and Legislatively, the City had to fund IBA (\$10,000.00) and that essentially the City did not have to fund anyone else. She advised that they had held every nonprofit accountable, with deliverables they needed to accomplish, after seeing nonprofits duplicate efforts, they were now streamlining nonprofit dollars and were using those dollars to tie into marketing and Lodgers Tax.

Councilor Romero advised that he was just asking for the nonprofit funding information to have available.

Councilor Casey thanked Recreation Department Manager Sonia Gomez and staff for the good job they were doing at the Recreation Department, she advised that there were many positive posts on Facebook regarding the wonderful service they have received from Sonia and her staff.

Councilor Casey advised that she spoke to John Spencer from the Tree Board, in regards to the City being able to budget \$10,000.00 in order to purchase 1,000 trees to be planted through the community, replacing old trees. She asked Interim City Manager Gallegos if she would advise Council as to when the meetings would be held regarding the trees, so that if able, they may attend.

Interim City Manager Gallegos advised that they had been in communication with Mr. Spencer a few weeks ago on the process of removing old trees and would continue to work with him on the budget issue. She stated that she would advise Council of those meeting dates.

Councilor Howell stated that he understood that there had been an employee who had retired as the janitor at the Las Vegas Police Department and asked if he had already been replaced.

Interim City Manager Gallegos advised that yes, he had retired and that there was not a replacement yet and that the position had been advertised for in-house employees.

Councilor Howell asked, by pulling other employees from other departments, would that backlog their duties in their departments.

Interim City Manager Gallegos informed that she did not think it was affecting their duties, she added that they send a crew of 2-3 people to the Police Department and get it done within 1-1 ½ hours and that they had been able to manage so that the Police Department did not have to find someone although it was being advertised.

Councilor Ulibarri, Jr. thanked Utilities Director Gilvarry for her work in getting the storage tank at Camp Luna going after 2 months, he also thanked all Directors and City staff for all their hard work.

Councilor Romero stated that during the time of the snowstorm, there was concern regarding the Streets Department employees and that they were at the Police Department cleaning instead of removing snow, which was priority.

Interim Public Works Director Chris Rodarte advised that they did their snow removal and stated that he scheduled two different employees every afternoon to the Police Department and had not affected them and were rotating and cross training. He advised that they were pulling employees from Streets, Public Facilities and Parks Departments.

Mayor Gurulé-Girón advised that the position would be filled and that was the key thing.

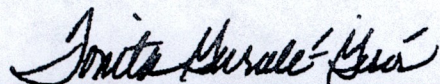
Brief discussion took place regarding the Tree Board and the City applying for available grants.

**ADJOURN**

Councilor Casey made a motion to adjourn. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

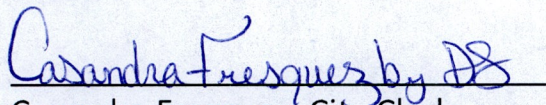
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes
Vincent Howell	Yes	David G. Romero	Yes

Recorder Danielle Sena re-read the motion and advised that the motion carried.



Mayor Tonita Gurulé-Girón

ATTEST:



Casandra Fresquez, City Clerk